



Prahladrai Dalmia Lions College of Commerce & Economics

ISO 9001:2015 CERTIFIED

Date – 17 /04/2023

Placement Cell - Internship Notice

1) Company Name – Star Health Insurance

Designation –Customer Service Executive.

Location-Andheri

Job Responsibilities-

- Handle customer complaints, provide appropriate solutions and alternatives within the time limits; follow up to ensure resolution.
- Attend calls to provide information related to insurance policies and inform about any modifications in the policy to prospective as well as current clients .
- Keep the customers well-informed and satisfied every time.
- Maintain strong customer relationships.
- Suggest improvements in packaging, products, service, shipping, procedures, or billing methods to avoid future problems.

Please send your resume to - **pranav@acme-services.in** and mark CC to **placement@dalmialionscollege.ac.in** with the subject line Internship Application PDLC for Star Health Insurance

Contact :

Pranav Gurav | HR Intern | Acme Services

09th Floor, Fly Edge Building ,

SV Road , Kora Kendra Road ,

Borivali West , Mumbai 400 092

Mobile : 9152030602

Website : www.acme-services.in

Follow Us - <https://www.facebook.com/acmehrservices>

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2) INTERNSHIP TYPEINVEST

This is Krish from Tyke inv

We're looking to hire interns from your college.

Attaching below the JD and application link for your reference.

Students can apply by clicking on the link below.

Link: <http://bit.ly/3nXnXfV>

Our website link: <https://tykeinvest.com>

Regards,
Tyke Invest.

3) CHILD HELP FOUNDATION

Please send your resume to ibrahimkhanchf@gmail.com and mark CC to placement@dalmialionscollege.ac.in with the subject line Internship Application PDLC for Star Health Insurance

Job Description of Interns/Management Trainee:

- Understand organisation policies and processes.
- Preparing documents and updating records.
- Completing all assigned tasks and assisting with day-to-day operations.
- Understand each department's (eg- Projects, HR, Administration, CSR, Telecamapaigner) daily processes.
- Visiting Field for Project related work.
- Providing support to various departments of the organisation.
- Participating in meetings, training and other learning opportunities.
- Observing and learning from experienced members.
- Provide Administrative duties and support in data entry, filings, making new formats etc.
- Creating and giving presentations.
- Maintaining a positive working environment in the office.
- Comply with office rules and regulation
- Traveling to different offices and participating in daily operations as required.

Requirements and skills

- Proficiency in MS Office
- Positive Attitude and willingness to learn.
- Effective written and verbal Communication skill
- Ability to work in a team environment
- Good Presentation skills

4) HAPPEQUITY INVESTMENTS AND FINANCE

This is to inform you that Happequity Investments & Finance is interested in offering Summer Internship opportunity to the students of your organisation.

What does Happequity Investments and Finance do?

We at Happequity, give various services to our clients like investment advisory, portfolio management, and equity research. We also have online courses to educate people so that they can invest for themselves in the future and get good returns from the market.

Please find the details for the Summer internship below and the JD Attached :

Topic/Project Title : Sales and Marketing

Domain - Marketing

Designation - Associate Management Trainee

Location - Remote(Online)

Duration - 2 months (Apr-June)

Stipend - Rs 10,000 (Fixed) Per Month

Eligibility Criteria - All the first - year students are eligible.

Selection Criteria - Resume Short-listing > Technical Interview > HR Interview

INSTRUCTIONS :

- 1) The applicant need to upload their resumes while filling the google form.
- 2) The resumes should be in PDF Format.
- 3) Do Not round of 10th and 12th percentage.

Please send your resume to shreya.mittal@happequity.co.in and mark CC to placement@dalmialionscollege.ac.in with the subject line Internship Application PDLC for Star Health Insurance

CONTACT :

Shreya Mittal

HEAD HR | 9999434799



Prof. Subhashini Naikar
(Placement In- charge)



Dr. Kiran Mane
I/C Principal

DI/N-STD/GEN/00

Sunder Nagar, Swami Vivekanand Road, Malad (West), Mumbai – 400064.

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Website: www.dalmialionscollege.ac.in