

RAJESH RUKE

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Seeking challenging assignments in Teaching, Student Management and Coordination with a reputed Educational Institutions

Professional Qualifications

A dedicated & astute teacher with over 25 years of experience in Teaching, Student Management and Coordination with various reputed Institutes.

Currently designated as Associate Professor (Accountancy) with P.D. Lions College, Mumbai.

Result oriented & efficient with strong interpersonal skills, excellent communication skills & the ability to relate to students at all levels across the organization.

Possess stupendous skills for mentoring, guiding and controlling the students.

Organizational Details

Nov'03-Till Date P.D. Lions College, Mumbai Assistant Professor (Accountancy)

Jun'03-Nov'03 Thane College, Thane Lecturer (Accountancy)

Aug'99-Jun'03 Chetana College, Mumbai Instructor (Accounting)

*** At present teaching for T.Y.B.Com, S.Y.B.Com and F.Y.B.Com**

Topics Covered:

For T.Y.B.Com : Investment Accounting, Buy-Back of Shares, Foreign Currency Transactions, Issue of shares, Redemption of Preference Shares, Buyback of Equity Shares, Internal Reconstruction, Amalgamation of Companies, LLP, Liquidation of Companies, Ethical Behaviour and its Implication on Accountant, Underwriting of Shares and Final Accounts of Companies.

S.Y.B.Com: Amalgamation of Companies, Profit Prior to Incorporation.

For F.Y.B.Com: Final Accounts of a Sole Proprietor, Accounts of Non Profit Organizations , Departmental Accounts , Stock Valuation (FIFO and Weighted Average Method), Accounts of Incomplete records, Departmental Accounts, Consignment Accounts, Capital and Revenue expenditure and Accounting Standards.

Core Competencies:

Student Management

Recognizing, respecting & nurturing the creative potential of each student.
Accountable for fostering a healthy learning atmosphere in class and responding to all classroom queries in a spontaneous manner.
Assisting & counseling students in various aspects of their career path.
Ensuring discipline by observing students' work, behaviour and attendance.
Keeping records and writing reports on students' performance.

Coordination

Act as examination head and handle all activities related to invigilation.

Worked as **Chief conductor, Senior Supervisor, Junior Supervisor and Examiner for M.Com, T.Y.B.Com , Bachelor Of Management Studies , B.A. Exams.**

Attending teacher meetings and keep parents updated regarding the child's performance.

Coordinating for keeping up to date with curriculum changes & assessment methods.

Meeting with special education teachers to help implement a special education program.

Notable Contributions

At P.D. Lions College, Mumbai

Successfully completed **Orientation Programme** by securing **Grade A** organized by **UGC Academic Staff college at University of Mumbai** from 12 August 2009 to 11th September 2009.

Successfully completed Refresher Course by securing Grade B at Narsee Monjee college Mumbai, conducted by Academic Staff College, University of Mumbai in March 2011.

Actively involved in **National Service Scheme as Programmer Officer (NSS) and Incharge of Cultural Activities and Student Council of P.D. Lions College.**

Successfully organized 10 Days Residential Camp with 30 NSS Volunteers at Tandulwadi a Village in Thane District near Mumbai.

Co-ordinator at Dalmia Lions Utsav, a reputed inter-collegiate cultural festival organized by Prahladrai Dalmia Lions College, in which more than 1500 students participants from various colleges throughout India participates to win the prestigious Dalmia Lions Utsav Trophy.

Recipient of **Best Co-operative Teacher** Award for **2007-08**.

Academic Credentials

M.Sc in Psychology from Bharathiar University, Coimbatore, Tamil Nadu in 2022

M.Com (Accountancy) from Mumbai University in 1997.

B.Com (Accountancy) from Mumbai University in 1995.

Recognised Post graduate Teacher by the University of Mumbai.

Research Credentials:

At present pursuing PH.D. from University of Mumbai.

Successfully completed a Minor Research Project Sanctioned and funded by University of Mumbai on the Topic of “ Financial Inclusion of Marginalised Communities ”: Issues and Prospects (With Special Reference to Charkop Area of Mumbai City).

Other Qualification:

Diploma in MS-Office from Softec Computer education, Mumbai.

Diploma in Sanitary Inspector from All India Institute of Local Self Government Barfiwala Road, Andheri West.

Paper Presentations:

Presented a paper at All India Commerce Conference on the topic of Foreign Direct Investment in Retail at Hinduja College, Mumbai in the month of November 2012.

Presented a paper on Financial Inclusion in the national level conference organized by M.L.Dahanukar college, University of Mumbai in December 2012.

Presented a paper on Financial Inclusion at International Conference organized by CIGI an NGO in Calicut, Kerala, India, in the month of February 2013.

And Social Media “ A boon or a curse” at P.D. Lions College organized by P.D Lions college, Mumbai, in February 2014.

Certifications:

Certificate Course in Garden Craft from Mumbai University.

Certificate Course in Basic Photography from Satyam Institute of Photography Mumbai.

Certificate Course in Mind Control and Self Hypnosis Conducted by Pradeep Agrawal of Institute of Mind Control and Self Hypnosis, Hyderabad.

Other Certifications:

Successfully cleared **December 2000 National Eligibility Test** Exam a Pre-requisite qualifications for being appointed as Assistant Professors in India.

Certificate Awarded by Bombay Municipal Corporation for Active Participation as NSS Program Officer along with Volunteers in Leprosy Detection Drive Organized in Mumbai.

Appreciation certificate received from Hitech Family Enrichment foundation, Vile Parle Mumbai for spreading awareness about special needs and opportunity for special children with the help of Tri colour flags made by these young adults.

Participation:

Participated in **Two day International Conference on “Caste Discriminations, Affirmative Actions, Transformative Social Movements in independent India and the Development of Human Capital in Emerging Economic Order”** organized by the Department of Law, University of Mumbai on 24th and 25th April 2010 at Sir Cowasjee Jehangir Convocation Hall, University of Mumbai, Fort Campus.

Participated in the workshop on revision of syllabus in the subject of **Accountancy** in co-ordination with Board of Studies in Accountancy University of Mumbai.

T.Y.B.Com – Financial Accounting and Auditing Paper I – II at Motilal Jhunjunwa college Navi Mumbai on 18th July 2008. and

For F.Y.B.Com – Accountancy and Financial Management I at K.P.B Hinduja college of Commerce Mumbai on 11th August 2007.

Actively participated in **1 Day Seminar on AIDS organized by Mumbai District Aids Control Society at Thakur college** on 10th December 2004.

Successfully organized Health Camp & Free Medical Checkup at the Camp Site. Actively conducted survey with the help of volunteers to bring out the Details of Poor Children Suffering from Malnutrition.

Personal Details:

Date of Birth : 25th November 1973

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