YEARLY STATUS REPORT - 2021-2022

Part A	
Data of the Institution	
1.Name of the Institution	Prahladrai Dalmia Lions College of Commerce & Economics
• Name of the Head of the institution	Dr. Kiran Harishchandra Mane
• Designation	Principal(in-charge)
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	917738515771
• Mobile no	9867703229
• Registered e-mail	dalmialionscollege@gmail.com
• Alternate e-mail	kiranm@dalmialionscollege.ac.in
• Address	Sunder Nagar, Off S.V. Road, Malad(West)
• City/Town	Mumbai
• State/UT	Maharashtra
• Pin Code	400064
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Urban

• Financial Status	**UGC 2f and 12(B)**
• Name of the Affiliating University	**Mumbai University**
• Name of the IQAC Coordinator	**Emelia Noronha**
• Phone No.	**9819202132**
• Alternate phone No.	**8433861815**
• Mobile	**9809202132**
• IQAC e-mail address	**iqac@dalmialionscollege.ac.in**
• Alternate Email address	**emelian@dalmialionscollege.ac.in**
3.Website address (Web link of the AQAR (Previous Academic Year)	https://www.dalmialionscollege.ac.in/wp-content/uploads/PDLC-AQAR-2020-21.pdf
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	https://www.dalmialionscollege.ac.in/wp-content/uploads/Academic-Calendar-2021-22-PDLC.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B**	**72.05**	**2004**	**16/02/2004**	**15/02/2009**
Cycle 2	**B**	**2.56**	**2014**	**21/02/2014**	**20/02/2019**

6.Date of Establishment of IQAC	**27/02/2004**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NA	**NA**	**NA**	**NA**	**00**

8.Whether composition of IQAC as per latest NAAC guidelines	**Yes**

• Upload latest notification of formation of IQAC		
9.No. of IQAC meetings held during the year	`03`	
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	`Yes`	
• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	`No`	
• If yes, mention the amount		

11.Significant contributions made by IQAC during the current year (maximum five bullets)

`1. The PDCA Cycle: All activities followed the PDCA Cycle – Plan . . . Do. . Check…. Act. Facilitation of planning of all Departmental activities was initiated and its implementation was kept under regular check and control. All documents were formatted in accordance with the requirements of ISO 9001:2015.`

`2.Audits: Under ISO 9000: 2015 Internal Audits of Degree, Junior and Self Financing Courses were conducted online. Academic External Audit by Intertek , an international Certification body, was done on 29th & 30th July 2021 and the Academic Internal audit was done on 1st October 2021 & 15th February 2022. The administrative Internal audit was done on 1st October 2021 & 15th February 2022.`

`3. Quality Circle: The Quality Circle of students provided logistic support for the data collection (Feedback), analysis of raw data, compiling files, etc. they also were active in the Student Research Cell. The 15 members of the Quality Circle were : Bhakti Singh – MCom, Sheetal Kanojiya- SYBCom, Divyansh Dugar – SYBCom, Daphne Thevar- SYBBI, Anjali Gaud – SYBMS, Rishabh Baser – SYBCom, Jugal Maddheshiya – SYBAF, Vandana Maurya- SYBCom, Vikas Tiwari – FYBCom, Arista Rajan – SYBCom, Gavrav Gulekar –FYBCom, Prachi Yadav –FYBCom, Anamika Singh –SYBCom, Raghav Bansal- FYBCom, Sourav Jha – FYBCom, Riya Joshi – FYBCom, Raj Ghumkar – FYBCom, Mohit Vishwakarma`

-FYBCom, Harsh Vishwakarma -FYBCom. These students worked relentlessly towards the success of the Virtual National level Conference for student researchers Virtual Conference for student researchers on ``Changing Media Landscapes and their Impact on Culture, Society and its Economics' organized by IQAC , Student Research Cell and Dept. of Business communication.

4. Administrative efficiency development programme for Administrative staff: A One day workshop on "Building a Quality based Administration process" was organized on 13 March 2022. The resource person was Ms. Trupti Mody, Registrar, KES College and Mr. Lalit Katkar, Jr. Clerk, KES College.

5. Faculty development programmes : A series of workshop on: "Drafting, Mapping and Attainment of Outcomes" a hands-on workshop that aimed to bring to the teaching fraternity a thorough understanding of the major concepts involved and practical sessions on the process involved in drafting, measuring and mapping the attainment of outcomes was organized. Our first workshop was on "Using Blooms Taxonomy to draft Programme Outcomes and Course Outcomes" on 21 October 2021. The second workshop was on Thursday 18 November 2021 on the topic : "Mapping the Institutional PO's and CO's". And the third workshop was on Thursday 16 December 2021 on the topic : "Calculating the attainment level of PO's and CO's". A One Day Online Workshop on "An insight into Career Advancement Scheme (CAS) and its recent amendments in accordance with the 7th Pay Commission" in Association with University of Mumbai held on 24th July 2021. Online Workshop on "Critical Thinking in Research" was held on 29th September 2021.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
1. Online Orientation programme for students and parents	1.Orientation done for all First Year Students and their parents
2. Online Bridge Courses	2. Completed by departments of Business Communciation , EVS and Maths and Stats.
3. Digital Teachers Academic Planner and Diary	3. Digital AP successfully maintained throughout the year
4. Linkage / collaboration with Industry / NGOs to continue	4. Memorandum of Understanding worked out with : DTSS College of Commerce, Mumbai for research

	purpose VOCSKILL for the purpose of enhancing the skills of students
5. Academic Audit External & Internal Administrative Audit	5. External Audit done on 29th & 30th July 2021 Internal audit : 1st October 2021 & 15th February 2022 Internal audit : 1st October 2021 & 15th February 2022
6. Welfare schemes for the Non teaching staff Conferences to be organized	6. A One day workshop on
7. Conferences to be organized	7. IQAC conducted Workshop series on Drafting, Mapping & Attainment of Outcomes , : 1st workshop - Using Blooms Taxonomy to draft Programme Outcomes and Course Outcomes on 21 October 2021. 2nd workshop was on Thursday 18 November 2021 on the topic : Mapping the Institutional PO's and CO's 3rd workshop was on Thursday 16 December 2021 on the topic : Calculating the attainment level of PO's and CO's
8. Google classroom to support the online teaching learning process	8. Google Classroom maintained by IQAC
9. 360 Degree Feedback System – best practice of the institution	9. Was done by IQAC Coordinator and Feedback committee.
10. Encouraging Students Research	10. Virtual Conference for student researchers on ''Changing Media Landscapes and their Impact on Culture, Society and its Economics' was scheduled on 27 April 2022 by the Department of Business Communication and Student Research Cell of Prahladrai Dalmia Lions College of Commerce & Economics and D.T.S.S. College

	of Commerce under the aegis of IQAC of both colleges.
11. Encourage staff to go for online Faculty development programmes – Refresher / Orientation / short term courses	11. All staff attended Faculty development Programmes organized in and outside the institution.
12. CAS of faculty	12. CAS of two Faculty members was scheduled in the month of April
13. Continue earlier Best practices	13. Given the constraints of Social distancing and online teaching learning process whatever best practices could be continued were continued by the departments in the online method
14. To start new add on courses	14. 2 Courses – Time Manangement Soft Skills And Effective Communication were conducted
15. To consolidate the Mentorship Programme	15.Due to the online teaching learning methodology google forms and meets were used to connect with students apart from Whatsapp and mentoring provided to them accordingly
16. Consolidated Online Monthly Information system for programmes conducted	16. The online MIS was in place though a spreadsheet shared amongst the Teaching and non teaching staff who gave regular information on work done and programmes conducted.
17. Online consolidated Daily Report for teaching and non teaching staff	17. Google Spreadsheet maintained regularly Website was constantly updated and used for day to day formal communication with students and all stakeholders.

13.Whether the AQAR was placed before statutory body?	Yes
• Name of the statutory body	

Name	Date of meeting(s)
College Development Committee	29/08/2022

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2021-22	08/08/2022

15.Multidisciplinary / interdisciplinary

Our institute has adopted the National Education Policy's vision of delivering high-quality education. The key NEP principles, including variety for all curricula and pedagogy with technology breakthroughs in teaching and learning have been the subject of discussion among the faculty members.

According to the NEP 2020, the college is getting ready to add multidisciplinary subjects to its curriculum to help students develop their overall abilities. This will provide students the choice to select the programmes they want from the institution's array of alternatives. All the courses offered by institute are Choice Based Credit System (CBCS). This also includes value based and environment-based subjects like Professional Ethics, Environmental studies, Principles of Management, etc. All programmes are created to give students freedom when selecting electives from other departments' offerings and MOOC's delivered through SWAYAM. It may be claimed that the institute is actively working to put the NEP guidelines recommendations into practise.

The institution intends to start short-term and vocational courses. The objective is to equip the students to forge a path towards self-employment.

The college is attempting to identify the programme learning outcomes, along with the courses and unit learning outcomes and would ensure that each programme achieves its goal.

16.Academic bank of credits (ABC):

The institution must wait for approval from the academic council before implementing the Academic Bank of Credits. The Univeristy is developing a centralised database of college students for this purpose. Through this database, the academic credits that the student has earned across a variety of courses will be digitally saved so that the credit can be carried over when the student re-enters the programme. A suitable technological support system will be developed for ABC monitoring. The institution's pedagogy is student-centered, and the pedagogies of the faculties are constructivist, inquiry-based, reflective, collaborative, and integrative. The learning outcomes of the students are assessed using summative and formative exams and assignments.

17.Skill development:

The institute features a well-established skill development unit that actively contributes to the improvement of students' technical, vocational, and soft skills. The institution has a well-established training cell that actively participates in enhancing the modern trends needed in industry, campus recruitment training (CRT). In various programmes, the Institution already offers the skill courses that the affiliated university has created. Additionally, the institution has previously been offering programmes like seminars and soft skill development courses under the employability enhancement programme for students in skill courses. The institution has developed few Value added Courses and more are planned for the future. https://www.dalmialionscollege.ac.in/add-on-courses/

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

To start online /offline courses promoting Indian Knowledge systems in following areas :

Hindi literature appreciation course

Buddhist Studies

Jainism

Philosophical Understanding from Bhagvad Gita

Appreciation of Indian Mythological Studies

Translation Studies in Marathi, Sanskrit and Gujarati

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

All programs are offered as Outcome Based Education (OBE) designed with regional and global requirements in mind. Course outcomes are precisely defined in each Mumbai University's curriculum. In 2019-2020, the Institute implemented, outcome-based trainings that clearly state program outcomes, program-specific outcomes, and course outcomes. All courses are designed with outcomes that focus on cognitive skills such as remembering, understanding, applying, analyzing, evaluating and creating. Learning outcomes at all levels ensure, in addition to field-based skills, social responsibility and ethics and entrepreneurial skills thatthe student proactively contributes to the economic, environmental and social well-being of the country. The Course Objectives (CO) are also consistent with the Programme Outcomes.

20.Distance education/online education:

The educational institution is already prepared specifically for the COVID-19 pandemic situations and the educational learning through various online spaces such as applications, Google Classrooms, WhatsApp, Zoom, etc. The entire university campus has Wi-Fi connectivity and LCD projectors have been installed in every classroom so that there is no hindrance / hindrance in online learning. Since the pandemic, faculty and students have embraced online learning to take full advantage of flexible, blended learning. From 2019, departments only use Google Classroom to share learning content with students for most departments/courses. The faculty has also trained themselves to use various MOOCs and other online platforms for e-learning through FDP, STTP and workshops during the lockdown. During the Covid-19 pandemic, the institute also organized various programs, meetings and seminars for students through the online platform of conferences and meetings. The insitution plans to arrange for online courses through SWAYAM CHAPTER, it has already applied for the same.

Extended Profile

1.Programme

1.1   **404**

Number of courses offered by the institution across all programs

during the year

File Description	Documents
Data Template	View File

2.Student

2.1   **5143**

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2   **1592**

Number of seats earmarked for reserved category as per GOI/ State
Govt. rule during the year

File Description	Documents
Data Template	View File

2.3   **1504**

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1   **50**

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2   **50**

Number of sanctioned posts during the year

Extended Profile

1.Programme

1.1	**404**
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	[View File](#)

2.Student

2.1	**5143**
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

2.2	**1592**
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	[View File](#)

2.3	**1504**
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	[View File](#)

3.Academic

3.1	**50**
Number of full time teachers during the year	

File Description	Documents
Data Template	[View File](#)

3.2 Number of sanctioned posts during the year	**50**

File Description	Documents
Data Template	<u>View File</u>

4.Institution

4.1 Total number of Classrooms and Seminar halls	**39**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**120**
4.3 Total number of computers on campus for academic purposes	**141**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The College is ISO 9001:2015 certified and follows a thoroughly planned curriculum and documentation process. All teaching-learning processes properly planned, executed and documented. Every year after feedback from stakeholders the formats are revised. Documents and records of of academic and non-academic activities are maintained in an orderly manner.

The Departmental plan charts the learning objectives and outcomes on the basis of the Programme Outcome and Course Outcomes. A SWOT analysis of students is also done. A proper record is maintained by every Teacher that records the curriculum delivery at the departmental level.Periodical Lecture Observation and regular departmental meetings are undertaken followed by a review by the HOD.

Feedback from students on the teaching learning process is taken annually, for improvement in content delivery and planning as and

execution of remedial courses. A detailed record is maintained regarding the development of e-Learning content and delivery.

Peer assessment, self-appraisal is a regular feature. Appointment of new faculty is done after teaching demonstration and the evaluation report is duly submitted to the principal for consideration. Arecord is maintained of the non- engaged and extra lectures engaged, invigilation process, remedial lectures, field trips,appointment on committees and involvement in extracurricular activities.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	https://www.dalmialionscollege.ac.in/quality-assurance-system-t-l-p/

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The College is affiliated to the University of Mumbai and thus it follows the prescribed curriculum and arrangements of terms put forth by the university of Mumbai. Before the Academic year begins the Academic Calendar is prepared in keeping with the arrangement of terms as notified by the University. The Annual academic calendar keeps the notification of the University of Mumbai, in respect of the span of both the terms of the academic year as a ready reckoner while relating to the completion of syllabi and conduct of examinations. The Head of the departments, co-coordinators, Examination Conveners, in consultation with IQAC members and the head of the institution prepare the Academic Calendar.

The Continuous Internal Evaluation process - class tests/ assignments/ presentations and practicals – is discussed and their dates are decided and incorporated in the Academic Calendar. Based on the said calendar, the examination committee prepares a tentative schedule of all the examinations for all the programmes. All committees/cells/associations plan their respective activities in alignment with the academic calendar. The academic calendar is communicated through the college website. All the HODs/coordinators ensure that the syllabus is properly taught and completed before the semester end examination.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	https://www.dalmialionscollege.ac.in/wp-content/uploads/Academic-Calendar-2021-22-PDLC.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	[View File](#)
Any additional information	[View File](#)

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

09

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	[View File](#)
Institutional data in prescribed format (Data Template)	[View File](#)

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

`02`

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

`97`

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Cross cutting issues related to Gender, Ethics and Environment are dealt with by the subject teacher in the course of their curricula during the lectures and by organizing special seminars, workshops or guest lectures on the same. In Commerce courses, cross cutting issues are taught through following modules: Women Entrepreneurs, Indian Ethos in Management, Quality Management, Investor protection measures of SEBI, Credit rating agencies, Self Help Groups(SHGs). The course of Environmental Studies - EVS relates to several topics and subtopics linked to environment and sustainability. Advertising, I and II have modules on Social Aspects, Green Advertising Media Research-Tools for regulation are taught. The course of Business Communication has a Chapter on Business Ethics. In addition, a module on Gender Sensitive language was conducted to give students a thorough understanding

on using Gender-neutral language. BAMMC programme, curriculum also focuses on the development of human values and professional ethics - Cultural Education, Rural Development, Agricultural Operations, Social Services, Environment and Sustainability

BSc(IT)programme emphasis is laid on green computing for environment – sustainability. E-waste collection drive was organized in which E- waste was collected from students, teachers and admin Staff for appropriate recycling measures.

File Description	Documents
Any additional information	**No File Uploaded**
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

34

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

2918

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	A. All of the above

File Description	Documents
URL for stakeholder feedback report	https://www.dalmialionscollege.ac.in/wp-content/uploads/Curriculum-Feedback-Analysis-2021-22.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://www.dalmialionscollege.ac.in/wp-content/uploads/Curriculum-Feedback-Analysis-2021-22.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

5143

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

210

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The College conducts various programmes to provide assistance to the slow learners and offer opportunities to advance learners.

Orientation programmes help both undergraduate students and their parents adjust to the campus.

A mentor-mentee system is in place to identify slow and advanced learners and provide them with necessary aid and guidance that include remedial and extra lectures, for improved academic performance and self confidence.

Mentoring by Associations, Extension Units and Cells like the Sports Department,Fine Arts Association. etc.focus on nurturing athletic and creative prowess of students respectively. Extracurricular activities like ENTREPRENEURENIAL LEAGUE whets themanagerial skill of students.

The Career Guidance and Placement Cell regularly focus on professional and career counseling of the students through

seminars and guidance lectures.

Student Research Cell organizes an annual conference 'by the students for the students' to engage students in research with an objective of inculcating academic growth and research initiative in learners.

Buddy/Peer learning among students, helping the slow learners to gain knowledge, confidence and results in bridging the gap between the slow and advanced learners.

Parent Teachers' meetingsat iregular intervals helpparent and faculty to develop a healthy and strong relationship for the holistic development of a child.

File Description	Documents
Paste link for additional information	https://www.dalmialionscollege.ac.in/mentoring-system/
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
5143	50

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

College practices a teaching methodology which concentrates on imparting education through a student centric approach.

In the syllabus of University, course objectives, programme specific objectives and programme outcomes are defined. Some of the Syllabus does not contain the same ,then in that case the college framed its own Course Objectives, Course Outcomes and Programme Specific Outcome. It benefits the students in self-evaluating their performance at the completion of the course.

Department of Law conducts court visits so that the students will get live experience of the court proceedings. The Department of Lifelong Learning, Students Council, NSS Cell and NCC Unit have been set-up for the students to participate and learn.

Teachers encourage innovative thoughts to make the classes interactive. Language Lab, Industrial Visits, Audio- Visual methodology, Google Classroom, and Projects are some of the aids used by the college to impart experiential and participative learning. Internal assessments are so organised so as to boost students to work independently. College conducts the Conferences wherein students are placed in the organizing team.

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	https://www.dalmialionscollege.ac.in/wp-content/uploads/PDLC-Student-Centric-method.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Google Classroom a free web service was used for a virtual classroom. The teachers framed their course contents and upload course material/resources in the text, PDF form. YouTube videos and presentations on their respective Google Classrooms. Teachers made announcements, tracked their students' performance and conducted quizzes and tests with this application.

Google Meet was used to conduct online classes/meetings/webinars/workshops with students.

Google Docs was used and its sharing capacity with multiple people at the same time was utilized to the optimium. The sharing option aided the teachers and students to view, edit or comment on any reference material/ assignment.

Kahoot is a student-response vehicle for executing quizzes, providing discussions, and collecting survey data. It helps in providing a game-based classroom response system played in real time. Questions were projected on a shared screen, while players

answered the questions with their smartphone or any other device, this initiated a social, fun and game-like environment.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

50

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

50

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

07

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

8

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college has transparent and robust evaluation process in terms of frequency and variety in the courses dealing with internal assessment as per the requirement of University of Mumbai.

In order to ensure transparency in internal assessment, the system of internal assessment is communicated with the students well in time. The Head of The Department/ Co-ordinator holds meetings of the faculties and directs them to ensure effective implementation of the evaluation process. The time table of the internal assessment is displayed on Notice board and College websites.

Continuous evaluation is made through CIA – Written and Oral,Viva, Journal assessment, Blackbook Projects, Presentations and overall

conduct of the students. Assessments are as per the norms of University of Mumbai and the schedule given in academic calendar. Projects and assignments are collected and graded.The submission of projects is online through email. Viva is conducted – offline / online.

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	https://www.dalmialionscollege.ac.in/grievance-redressal-cell/

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Grievance Redressal mechanism:

If the students have any queries and grievances related to Continuous Internal Assessment/ Internal Project / Assignment they can contact the Head of the Department/Co-Ordinator in person or give and application. The format of application is displayed on the website.

The grievance is redressed by the Head of the Department/Co-Ordinator in consultation with the Teacher concerned and the student is given the answer to the grievance within a time period of 15 days.

It is the duty of the concerned teachers to assess the Project and assign marks. The list of students who have submitted the projects / Internal assignments is then displayed on the notice board/ website. If any anomalies are found, the student can immediately approach the Head of the department and get redressal of the grievance in person or by submitting a written application. In this case the grievance is redressed within 7 days.

https://www.dalmialionscollege.ac.in/wp-content/uploads/Grievance-form.pdf

File Description	Documents
Any additional information	View File
Link for additional information	https://www.dalmialionscollege.ac.in/wp-content/uploads/PDLC-Exam-Policy.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Outcome Based Education (OBE) is strictkly adhered to while drafting POs, PSOsand COs which after consultation with all faculty, head of the departments and the stakeholders. The principaland HODsendorse the same. Theyare widely propagated and publicized through various means such as display onwebsite, and communicated during oreintation programmes, parents meet, Faculty meetings, Alumni meeting, Library et oreintation etc.

The faculty members, mentors, course coordinators, ISO coordinatorand the Convenors of the various associations also inform the students and create awareness and focus on the need and process of attaining the outcomes.

The HODs prepare the PSOs (generally in four to five in number in consultation with the faculty members and coordinators) and work towards its achievement. .

The Cos/POs/PSOs of the programme are located on the college website https://www.dalmialionscollege.ac.in/po-and-co/

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	https://www.dalmialionscollege.ac.in/po-and-co/
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Each course of the institute has a decided set of COsand criteria of its evaluation. Quantitative measurements are applied to

measure the COsto understand how much we are successful in achieving the programme outcomes.The computation and level of attainment of POs, and PSO,s are mapped through the performance of the students during the semester examinations in each course in consultation with other faculty members. Themapping for all the courses in the program is done by the HOD/ Co-ordinators in consultation with other faculty members.Semester End Examinations of all the courses are the base for the assessment of course outcomes. Each question at semester end, assignment, quiz is correlated to the corresponding CO and the overall attainment of that CO is based on average mark set as target for final attainment.

Attainment of CO,s are mapped after the Semester EndExam, a direct method of assessment. For each course, the level of attainment of each CO is compared with the predetermined, aimed and defined target, if not attained, the HOD/Course coordinator takes necessary steps for the improvement of the same. If the criterion level is not reached, then faculty suggest for improvement to attain the same.

File Description	Documents
Upload any additional information	[View File]()
Paste link for Additional information	[https://www.dalmialionscollege.ac.in/po-and-co/]()

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

1504

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://www.dalmialionscollege.ac.in/wp-content/uploads/PDLC-Annual-report-2021-22.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://www.dalmialionscollege.ac.in/wp-content/uploads/PDLC-SATISFACTION-SURVEY-ANALYSIS-2021-22.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0.90

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

5

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

03

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	View File
Paste link to funding agency website	https://mu.ac.in/apd-section#1565768230272-82f8eebf-c79d

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The Incubation Cell ofour college organized an Online Guest Lecture on the topic-"Be an Entrepreneur . Discover the Best In You!" on 15th February 2022. The Guest Speaker invited for this talk was Dr. Sheetal Randhir, an official volunteer of international organizations like United Nations. The said workshop was initiated with the objective to incubate, create a climate and refine the ideas or concepts with support from technical and creative experts of the concerned fields.

A Boot Camp on Entrepreneurial Thinking was also organized with the objective of developing skills to become an Entrepreneur in the long run. The speaker interacted with the students and explained to them the challenges one faces while setting up a venture. The Cell organized a workshop on Entrepreneurial Tales 2K22 wherein Local Entrepreneurs were interviewed by the students. Students made Power Point Presentations highlighting their success

stories, challenges, business plans and models. Few Entrepreneurs were invited and life stories of Entrepreneurs were narrated.

The Department of Economics organized a Webinar on "Digital Rupaya and Crypto Currency" on 9th March 2022 with the objective of understanding these relatively new concepts and their importance in the financial system of the country.

https://www.dalmialionscollege.ac.in/wp-content/uploads/report-on-digital-rupaya-and-crypto-currencies.pdf

https://www.dalmialionscollege.ac.in/incubation-cell/

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	[https://www.dalmialionscollege.ac.in/incubation-cell/](#)

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

13

File Description	Documents
Report of the event	[View File](#)
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	[View File](#)

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

13

File Description	Documents
URL to the research page on HEI website	https://www.dalmialionscollege.ac.in/research-centre/
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

4

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

24

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

We have DLLE, NSS and NCC. All extension volunteers participated in several community activities - International Yoga Day, Tree Plantation, Swachha Bharat Abhiyan, Sea Beach Cleaning, Food Donation,

All extension units together conducted Blood Donation and Vaccination Drive against Covid-19 for students in association with MCGM - 261 doses were administered.

The DLLE conducted 2 prominent community outreach activities with the seed money of Rs.20,000 sanctioned by Lions Club of Malad-Borivli; used to buy a sewing machine and some tailoring material that was donated to Parivartansheel Sanstha, an NGO involved in women empowerment.

Food donation camp was conducted at Chuna Pada, Sanjay Gandhi National Park. 29 families benefitted. Stationary was donated to 48 children.

The extension unit celebrated World Rose Day, Global Hand Washing Day, National Youth Day and National Voter Day by organizing "Click a Selfie", video making, article writing and poster making competition. 10 Day Sustainability Challenge was given to students. E-birthday cards were made for the orphans and senior citizens.

Plastic Milk packets were collected and sent to BMC Dry Waste Centre at Dahisar for recycling. The extension students participated in video-making, Powada Singing, Poster, Elocution and Creative Writing Competition at UDAAN organized by University of Mumbai.

File Description	Documents
Paste link for additional information	https://www.dalmialionscollege.ac.in/activities-associations/
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

03

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

28

File Description	Documents
Reports of the event organized	View File
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

1666

File Description	Documents
Report of the event	View File
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

37

File Description	Documents
e-copies of related Document	View File
Any additional information	View File
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

6

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college has 37 sufficiently ventilatedclassrooms equipped with projector facilities that are audio video enabled and 17 classrooms with air conditioning facilities.

3 Faculty Rooms, air conditioned, with ample light and ventilation. Esential Furniture and storage facility for the teachers are available.

2 Air conditioned Laboratories -One with a Projector, 90 computers and another with 21 computers andprinter.

Library is automated using Koha software with Open Access equipped with reference books, eBooks and journals, necessary furniture, adequate light and ventilation.
http://www.dalmialionscollege.ac.in/library/

College Office is a comfortable AC room with personal computer facility on all desks, and 2 Printers cum scanners, office counters are fitted with a two-way counter communication system that enables an easy and effective conversation across the counters with transparent security barriers while communicating with the stakeholders that visit the office counters. A separate section houses the accounts section that is equipped with a state of the art printer cum scanner and copier.

The college has 2 seminar Halls, agymkhana, Principal Room, 3 Vice Principal Cabins, an Examination Room, NSS Room , DLLE Room, the Ladies common room , The Women Development Cell, 2 storeroom,Changing room for the non teaching staff, etc.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	http://www.dalmialionscollege.ac.in/infrastructures/

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Cultural room has adequate facilities, a desktop to plan the cultural activities. An open air space – Creative Corner – is also used for preparation of creative art. A music system is provided for practice. The foyer area – East and West - is equipped with light and fan arrangements and is used for various activities of the association and practices. A permanent stage on the playground hosts activities and programmes. The terrace and gymkhana are used by the students for practices of skits, one act plays, dance, singing and fashion show. Class rooms and auditorium is used to conduct various indoor activities. College gives Cash prizes and certificates, honorarium to judges and caters to the overall expenditure for participating in inter collegiate activities.

Professional Coaches for Football, Volleyball, Boxing, Kabaddi,Cricket are provided. Practice facility for Table-Tennis, Carrom, Chess, Athletics.Inter-Collegiate Competition. Students are encouraged to participate in all sports events, Travelling Allowance and Dearness Allowance to Students is given to those who go for Inter Collegiate Sports competition. Sports Jersey and Kits is given to students who represent the college in different sports discipline. Free Ship to Needy Students those who are good in sports is given.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	http://www.dalmialionscollege.ac.in/infrastructures/

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

39

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	https://www.dalmialionscollege.ac.in/class rooms/
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

40.28

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

- **Name of ILMS software**

Koha Library Software is used for complete Automation of the Library

Version is 19.11.00.000 is used. Year of Automation was 2004.

- **Library usesLibrary uses Koha Software as Intergrated Library Management System (ILMS) and automated all processes.**

1.Cataloguing,

Data Entry of all the books received in the Library is done &
Unique Accession No. is given to all books. Barcode is generated
for all the books.

2. Circulation (With Bar Code System),

Circulation of the books is done with Barcode System. Barcoded
Library Cards are given to students & Barcoded Passbooks for Staff
are maintained in the Library.

3. Web OPAC

Link of the Web Opac is given on the Library Tab of College
Website. Students can search for available books in the Library
sitting at any place.

4. Students' Attendance System with Barcode

5. Stock Taking

Annual Stock Taking of the Books is done using Koha Software.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional Information	http://www.dalmialionscollege.ac.in/library-2/

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	A. Any 4 or more of the above

File Description	Documents
Upload any additional information	[View File](#)
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	[View File](#)

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

0.16718

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

44

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college is equipped with a total of 37 classrooms and 2 seminar halls all are equipped with LCD projectors and LAN. The projectors are fitted with a speaker system in all classrooms. The college is equipped with printer cum scanners, and Laptops for official usage. The computer lab and the two seminar halls – mini seminar hall and larger seminar hall (auditorium) also have a projector installed for teaching learning process. The computer lab has 91 computers connected with a network with an internet connectivity of 60 Mbps dedicated 1:1 leased line and the Language lab contains 19 computers. Wi-Fi connection has been available in the computer lab since 17th June 2011. All the computers are connected with LAN. The Lenovo server is used in the computer lab with the UPS facility.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	http://www.dalmialionscollege.ac.in/laboratories/

4.3.2 - Number of Computers

157

File Description	Documents
Upload any additional information	View File
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution	**A. ? 50MBPS**

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

23.28

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The College is ISO Certified. A well documented Operating Procedures is formulated and followed. The Teaching Learning Process being the crux of the institution the college provides total support to enhance and better its processes at every level. All classrooms are ICT enabled and full administrative support is provided so as to maintain the ICT facility functional and up to the mark. Teachers avail the desktops, laptops to facilitate the documentation of the teaching learning process.

Infrastructure and Maintenance Policy is in place to make sure that the projectors and laptops are upgraded.

The admin staff is sent for regular workshops and skill enhancement training programmes to ensure smooth conduct of administrative functions and liaison with regulatory authorities. Proper MIS software is in place to manage the admin work.

Facility Planning and Maintenance: In order to manage the infrastructure and facilities, the college administration has log books that are duly filled in as and when maintenance or up-gradation happens. ISO 9001:2015 is followed for the formulating policies. Audits are done regularly.

Gymkhana, Computer, Lab, Language Lab and Library are managed as per the policies drafted so that facilities can be benefited by the students and teachers.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://www.dalmialionscollege.ac.in/wp-content/uploads/PDLC-Infra-and-Maintenance-Policy.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

55

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	[View File](#)
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	[View File](#)

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

24

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	A. All of the above

File Description	Documents
Link to Institutional website	https://www.dalmialionscollege.ac.in/
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

2610

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

2610

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student	A. All of the above

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

184

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

340

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of student progression to higher education	<u>View File</u>

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

00

File Description	Documents
Upload supporting data for the same	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<u>View File</u>

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

01

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Members of the Students' Council of the College are given an exposure to involve themselves in the various administrative, co-curricular and extracurricular activities by including them as members of the respective committees. They actively participate in various activities organised by the concerned committee .The following is the list of Committees having student representation and engagement.

1. Class Committee(Class Representatives)
2. Magazine Committee
3. Sports Committee
4. Admission Committee
5. Cultural Association
6. Internal Quality Assurance Cell
7. Anti-Ragging Cell
8. Library Committee
9. Grievance Redressal Cell

Students provide strong support in the administration andmanagement of institute affairs. Students are involved in the admission process of the college. Theyare involved in all major decision-making aspects related to students.

Student members are important components in placementactivities. They involved for coordinating the activities during placement drives at campus.

Technical Events: Student members are actively involved in organising Debate Competition, participants in the various conferences whereby for all the Administrative activities at

department/institute level. Some of these activities include conferences & projects, contests, quiz competitions, student council activities etc.

File Description	Documents
Paste link for additional information	http://www.dalmialionscollege.ac.in/student-council-2/
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

38

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Dalmia Lions College Alumni Associationhas been conducting Alumni Meets every year trying to get the students back to campus. The Alumni constantly interacts with our students and encourages them to venture into new opportunities of business, professional and private jobs.

The Managing Committee of Dalmia Lions Alumni Association was registered in 2017-18 bearing the Registration No 1437.

The Alumni supports the college in its academic endeavours.

The alumni Association under the aegis of IQAC organised a Web series for students on "The Indian penal Code and IT Act". The resource person wasSenior Advocate Shweta Rishi Agrawal on 10th June, 2020. The subtopics covered in this webinar were: The concepts of Eve Teasing and molestion, its related provisions of the Indian Penal Code and information Technology and the punishments.

The Association also rendered its support to the Placement Cell. The efforts of the Alumnus helped us in getting connected with TechnoServe.

The Dalmia Lions College Alumni Association Scholarship was instituted last year and this year also 6 deserving students were provided scholarship.

The Alumni Association ensures that the glory and splendor of our college rises to greater heights.

File Description	Documents
Paste link for additional information	https://www.dalmialionscollege.ac.in/alumni/
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)	E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The Institution's Mission is "Providing quality commerce education, using innovative teaching methods and ensuring holistic

development of students who will serve through value-based business practice", and the Institution's Vision, which places emphasis on "Grooming the students as icons of tomorrow, potentially contributing to commerce, trade and industry; progress and development of the society,". With this mission and vision in mind the college adheres to the PDCA Cycle: Plan, Do, Check, and Act. Every extracurricular, co-curricular, and curricular activity is organised through the Departmental Plans, Association/Committee/Cell Plans, Academic Calendar, and Perspective Plan. The most important planning is done through the perspective plan, in which the Principal, Vice Principals, and IQAC Coordinator present the inputs of the Heads of the Departments, associations, committees, and cells for discussion before the management. The departments, committees, associations, and cells take control of the deployment process after the plan has been approved. These strategies are implemented through regular meetings with the assistance of non-teaching personnel and students. After each activity, the input is assessed, and an action plan is created to improve the activity's quality.

File Description	Documents
Paste link for additional information	https://www.dalmialionscollege.ac.in/about-us-2/
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Drishtant Job Fair is organised every year by Placement Cell catering to the employment needs of the students. Even in the current times of pandemic, Placement Cell of Prahladrai Dalmia Lions College of Commerce and Economics had organized it and has seen a phenomenal participation from students as well as companies who actively & smoothly conducted the process virtually.

Drishtant 2k22 was organized on 15th March, 2022 from 8:30 a.m. to 4:00 p.m. Even in these tough times of pandemic, we got 25 companies with exclusive offers for recruitment. The response from students was overwhelming. The Job fair witnessed an extensive footfall of nearly 1400 students both in-house and other colleges (both offline and online registrations). Following is the list of

companies who had visited the college for the offline campus job
fair at the inter collegiate level.

We saw 31 offline registrations and 1464 online pre registrations.
Out of the students registered and appeared, the final students
selected were 166 and shortlisted.

File Description	Documents
Paste link for additional information	https://www.dalmialionscollege.ac.in/wp-content/uploads/DRISHTANT-JOB-FAIR-2021-22-REPORT.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

STRATEGIC PERSPECTIVE PLAN DEPLOYMENT

1. Research Centre – Students were enrolled in the department
   of Accountancy and Commerce and Business Economics and
   Commerce.
2. Collaborating with Industry- MOU's are in place for training
   and placement.
3. ISO's Certification is valid throughout this academic year.
4. Up gradation of Infrastructure, all classrooms are ICT
   enabled. Project based teaching learning methodology - field
   trips, internships and live projects Job Fair is in place.
   Job Fair – Drishtant was conducted even in the online mode.
5. Fosters a culture of practical learning – trading in stocks
   and initiating new businesses. Through Dalmia Stock
   Exchange, prize money of Rs 1 Lakh was sponsored by the
   alumni.
6. Entrepreneurial League – EPL was organised to inculcate an
   Entrepreneurial culture.
7. Reaching out to the Needy through Institutional Social
   Responsibility.
8. Creating a Research Culture - Intercollegiate Student
   Research Competition was organised at the National level.
9. Up-skilling of Admin staff through workshops and seminars.
10. Promote all round development and honing of talent through
    extra – curricular and cultural activities.

11. Increase student welfare measures by introducing scholarships and free-ships.
12. Value-Added Certificate Courses and Skill development courses - Two certified courses were conducted: Soft Skills and Time Management

File Description	Documents
Strategic Plan and deployment documents on the website	[View File](#)
Paste link for additional information	https://www.dalmialionscollege.ac.in/wp-content/uploads/Srategic-plan-for-upload.pdf
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

In compliance with QMS criteria, the institution has described its processes , levels and job profiles / duties and responsibilities for pertinent roles.

- The Principal at L0. The Principal manages the college's entire operation to ensure efficiency and provides visionary leadership for the institution's development as a source of learning for both students and employees.
- Vice Principals of Degree and Self Finance Courses, as well as the IQAC Coordinator and the Vice Principal of Junior College, are at level 1.
- Head of the Department and Coordinators are at level 2. To fulfil the requirements of the specified curriculum, they implement and oversee the teaching-learning plans.

- The Administration Registrar is at level 3. Assistant and Associate Professors are at level 3. They enable student mentorship and guarantee that the curriculum is completed in accordance with the lesson plan.
- Lecturers are employed at level 4 on a contractual and clock-hour basis. Senior Clerks from the Administration and Junior College Committee Convenors are at level 4 - support the

registrar with college administrative and accounting tasks.

- **Junior Clerks/Office Assistance from Administration are at level 5.**

- **The Peon is at level 6.**

File Description	Documents
Paste link for additional information	https://www.dalmialionscollege.ac.in/wp-content/uploads/220111151309-merged.pdf
Link to Organogram of the institution webpage	https://www.dalmialionscollege.ac.in/organogram/
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	**A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user inter faces	View File
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institute encourages faculty to participate present and publish research papers at national and international levels, provides different facilities at the library, such as the internet lab, the free access library, and the internet browsing unit etc. Additionally, it encourages faculty members to undertake Ph.D. programmes and carry out both major and minor research projects, short-term courses, and instructors' development programmes are

also carried out to assist the faculties in understanding the shifts into the modern era. The academic staff is encouraged to regularly attend orientation and refresher courses to advance their professional careers. Various training programmes for non teaching staff are organised to help them improve their working potential and skill sets. Seminars and workshops are also held to train support employees on-the-job and foster teamwork. The college offers a variety of financial welfare services, including medical expense reimbursement for the families of support staff members, salary advances, yearly physicals, proper application of government welfare programmes, waiver of education fees, concessions, scholarships for their dependents, and P.F. and gratuity benefits. Additionally, the institution supports extracurricular activities, free field trips, and visits for the training of the support staff. Leave provisions in accordance with laws and regulations are guaranteed.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

10

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	[View File]

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes

organized by the institution for teaching and non teaching staff during the year

9

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	View File
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

29

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Teaching and non teaching faculty is goes through regular annual

appraisal. They are asked to fill in the appraisal forms which helps the HODS and the senior in charges to understand their overall performance and progress. The self appraisal form for the teaching faculty covers various areas of evaluation such as teaching, research and extension programmes. It provides a record of the academic, co-curricular activities, extracurricular activities and overall work done by the faculty in respective academic year. It also covers information of the papers presented at national & International conferences, seminars, refresher courses and orientation programmes attended by each teacher. The HOD cross checks these appraisal forms and endorses them after which they are scrutinized by the Principal.

The Non -teaching staff also follows self-appraisal method. The self appraisal forms of the Admin staff are scrutinized by the Registrar after which they are looked into by the principal. Suitable suggestions are made and the staff is asked to implent them.

Due recognition to the performance of the faculty is given by the Management and Principal. Evaluation of teachers by the students with the help of feedback form is also conducted in every semester.

File Description	Documents
Paste link for additional information	https://www.dalmialionscollege.ac.in/quality-assurance-system-t-l-p/
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The College is registered under the Maharashtra Public Trust Act 1950 conducts a statutory external audit by S. S. Goenka & Associates.

The financial audit of the accounts is a crucial procedure that our College strictly adheres to. Every year, the management appoints an auditor with a professional degree in chartered

accounting to carry out the trust and college's external financial audit in accordance with the Charity Commissioner's recommendations. Audits are performed on each and every supporting document, including bank reconciliation statements, receipt vouchers, payment vouchers, bills, and bank statements. The accountant regularly records the receipts, payments, and other financial activities in the books of accounts. The costs expended for infrastructure improvement are compared to the quotes requested and the resolutions adopted. The higher education department and AG office perform an external audit of the college. They check and double-check every financial record, and if necessary, they raise questions that need to be answered. Documents that provide clarification are provided to the Accounts General Office in the event of a question. The principal of the college rigorously oversees every procedure. The college also keeps copies of the audit for record-keeping purposes. The auditor's audit report provides assurance regarding the college's financial statements.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

1

File Description	Documents
Annual statements of accounts	[View File](#)
Any additional information	[View File](#)
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	[View File](#)

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college got funding from its alumni and other brands, which aids in the large-scale organisation of intercollegiate and intra collegiate events. Each year, the college hosts a competition for the students called Dalmia Stock Exchange, with a cash prize of Rs. 1 lakh. The college management continually encourages the research scholars to carry out research and produce research papers. The Classrooms in our college are used to its optimum by junior college, Degree College, and self-financed courses on a rotation basis.. Every Sunday, lectures for the Master of Commerce (M.Com) programme are held. Students study for professional certifications like Chartered Accountant and Company Secretary, banking and government in the college. Information technology and computer systems and applications are two topics that use the computer lab in a rotating fashion. The college includes an open access library with a substantial collection of books, periodicals, and magazines available to both teachers and students. College grounds are used to the fullest extent for NCC programmes and various sports. Conferences, seminars, guest lectures, workshops, and other college events are best held in the college auditorium.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

1st Best Practice institutionalised : Internal and Exteranl Audits - After being certified underISO 9000: 2015 the IQAC assists the Designated representative in conducting Internal Audits of the institute. Owing to the pandemic the external audit and the first internal audit was conducted online. Academic External Audit by Intertek, an international Certification body, was done on 29th & 30th July 2021 and the Academic Internal audit was done on 1st October 2021 & later an offline internal audit was done on 15th February 2022. The administrative Internal audit was done on 1st October 2021 & 15th February 2022.

2nd Best Practice institutionalised: Quality Circle -The Quality Circle of students of IQAC are proactive in the Student Research Cell. The 15 members of the Quality Circle worked relentlessly towards the success of the conference organized for the students and by the students. This year a Virtual National level Conference for student researchers on ''Changing Media Landscapes and their Impact on Culture, Society and its Economics' was on 27 April 2022. An MOU with D.T.S.S. College of Commerce was signed and this college also pooled in their research prowess in this conference.

File Description	Documents
Paste link for additional information	https://www.dalmialionscollege.ac.in/naac-iqac/
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC since 2017 has developed a systematic well planned Teaching Learning Process

The TLP is meticulously planned, monitored and documented inkeeping with ISO specifications.

The Quality Objectives are the road map for the teaching learning process.

Armed with the Course Objectives and Learning Outcomes the planning of every course is worked out in the beginning of the academic year keeping in mind the academic calendar of the college.

As the teacher implements the plan through the delivery of the topics, a record is maintained in the Log Book (DI / TLI-Lg/TLP/01) which is regularly reviewed.

Lecture Observation: At regular intervals (once a month) the Head of the Department /Coordinator monitors the actual delivery of lecture through the Lecture Observation process (DI / R-LO/TLP/00).

Regular departmental meetings help to review the teaching learning process so as to ensure the proper qualitative completion of syllabus.

The departmental plan charted at the beginning of the semester is also reviewed.

Internal Audits and External Audit by Intertek ensure that the systems of Quality put in place are carried forth smoothly.

Academic quality improvement, Students' Satisfaction Score and Faculty up gradation is the focus of the Quality management Programme of the every year.

File Description	Documents
Paste link for additional information	https://www.dalmialionscollege.ac.in/quality-assurance-system-t-l-p/
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://www.dalmialionscollege.ac.in/annual-reports/
Upload e-copies of the accreditations and certifications	[View File]()
Upload any additional information	[View File]()
Upload details of Quality assurance initiatives of the institution (Data Template)	[View File]()

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Keeping in view the above aim, Women's Development Cell of our the college organized a webinar on "Towards a Gender Just Society : Fight against Gender violence and Discrimination by Dr.Sangeeta Desai on 20 th December, 2021. It was a very interactive and informative session. The session was attended by more than 60 students. The session followed questions and answers. Many students and staff were benefited by the webinar.

Self Defense Workshop : On the occasion of International Women's Day, on 7 th March, 2022 a self-defense workshop was organized by the Women's Development Cell. This workshop was organized in offline as well as online mode. Mr. Ram Kotap was the resource person for the above workshop. Mr.Ram Kotap is currently working as the most popular master of Shaolin Kung Fu in Mumbai. He practically taught many tricks and techniques for self-defense.

File Description	Documents
Annual gender sensitization action plan	https://www.dalmialionscollege.ac.in/wp-content/uploads/7.1-Gender-sensitisation-plan-2021-22.pdf
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://www.dalmialionscollege.ac.in/wp-content/uploads/17.1-Facilities-for-women-PDLC-website-upload.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

We have a total of 4 different kinds of bins for segregation of Dry waste, Wet waste, Electronic waste & Plastic waste.

Dry waste – Paper, Corrugated boxes, Glass, Plastic bottles, Metal pieces, etc. There are a total of 4 bins for dry waste segregation.

Wet waste – College canteen's waste food. Total 4 kg of waste food is produced everyday. There is 1 bin for wet waste.

Electronic waste – There is 1 bin for electronic wastes and a total 4 bins get collected per year.

Plastic waste- There is 1 bin for Plastic wastes.

Waste management teams segregate wastes into biodegradable & non-

biodegradable and have adopted the policy of REDUCE, REUSE & RECYCLE. Awareness campaign in college on waste management.

College has an MOU with STREE MUKTI SANGHATANA for recycling services that manages the paper wastes and helps with the management of biodegradable waste. A student team is given special training for the maintenance of the waste management bin.

The BScIT students maintain the Electronic waste collection and our MOU with 5R CYCLE helps in this direction.

Awareness on Shortage of Water Session was conducted on 14th January 2022.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways

A. Any 4 or All of the above

4. Ban on use of plastic
5. Landscaping

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	E. None of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	*View File*
Policy documents and information brochures on the support to be provided	*View File*
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Hindi Sahitya Parishad organized "Essay writing " and "Poetry writing " IN Hindi our national language – an online intracollegiate competition in Hindi of students on 18th September,2021 in which more than 100 students had participated in the Competition.

"Together, we can help our country reach COVID-19 vaccination goals." With this motto the Corona Virus Vaccination Drive (CVVD) was conducted by AASTHA Cell of our college during the beginning of the new academic year. On account of the Golden Jubilee Year of our College's inception 50 people from our college including teaching and non-teaching faculties were given this golden opportunity of vaccination for free.

Date of the event: 28th June-15th July, 2020 CVVD (Dose 1) 27th September-10th November, 2020 CVVD-2 (Dose 2)

On 22nd December, 2021 a webinar on awareness of safe practices to prevent HIV infection was organized by AASTHA Cell in association with Humsafar Trust (HST). HST is a community-based organization working on health and Human Rights of LGBTQ.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	*View File*
Any other relevant information	**No File Uploaded**

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens	

National Workshop/ Conference on 'Importance of Will and Probate': To make aware of the importance and need to have a 'Registered Will', this offline workshop was organised for Teaching and Non-Teaching members of the Institution by Department of Business Law on 7th December, 2021 by Adv. Sandeep Naik a Senior Advocate of Bombay High Court, in the College Auditorium. Adv. Sandeep Naik gave a detailed information about the 'Will and Probate' and its registration process.

Lions Club of Malad Borivli along with Prahladrai Dalmia Lions College of Commerce and Economics that had organized a session inviting innovative ideas "Inspire to Serve." 2 projects were selected and Rs.10,000 each was sanctioned.

The Department of Business Law, Department of Economics and Foundation Course in association with DLLE organized seminar on Rights Under Indian Constitution on 10th January 2022.

B. Com (Accounting and Finance) organized a webinar on "Netiquettes", on 4th September, 2021 by the students, for the students. The webinar was on internet literacy, cybercrime and cyber security. Topics like - Social etiquettes in using social media platforms and internet, benefits and limitations of and unethical Behavior on the net was also covered.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://www.dalmialionscollege.ac.in/wp-content/uploads/Departmentof-Business-Law-.-Annual-Report-2021-22.pdf
Any other relevant information	https://www.dalmialionscollege.ac.in/wp-content/uploads/DLLE-REPORT.pdf

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for	B. Any 3 of the above

students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

On 15th August, 2021 in College Foyer Area the 75th Independence Day Celebration was conducted in collaboration with Aazadi 2k21 and Fine Arts Association in the open area of the college premises.

On 2nd October, 2021 a virtual Inter-Collegiate Quiz Competition was conducted on google meet platform through google forms. This was organized on the occasion of the 153rd Birth Anniversary of Mahatma Gandhi – The Father of Nation and 117th Birth Anniversary of Lal Bahadur Shastri – Man of Peace. A total of 289 participants from all over College from Mumbai had actively participated in this competition. This quiz competition was held on the topic, "Mahatma Gandhi and Lal Bahadur Shastri", their life story, their principles and much more. Students positively participated with enthusiasm and valor.

On 14th November, 2021 an Intra Collegiate online Essay Writing Competition event was conducted on google meet platform. This was organized on the occasion of 132nd Birth Anniversary of Jawaharlal Nehru. The competition saw 42 enthusiastic and budding poets participating in it.

EOC organised a lecture on "Development of Science –Technology & Challenges to Humanity" on 130th Chatrapati Shahu Maharaj Jayanti on 22 June 2021.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	**No File Uploaded**
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice No 1 :

Road to Employability – Mock Interview Sessions

1. Goal:

To Develop Interview related Soft Skills among the students.

Overall Grooming and development of the learner for Interview preparations.

To enhance the learner's personality by encouraging good communication during the process of interview.

Exploring towards further better career opportunities and motivating them to crack their interviews in the best manner

Best Practice No 2 :

Entrepreneurial Premiere League – Virtual Prashnotri 2k21

Goal :

To provide platform to learner's to create their own start up.

To guide on various areas of start-up and initial finance.

Scouting for new ideas, market intelligence and competition.

To enhance the learner's decision making skills, combining team building with business related discovery

File Description	Documents
Best practices in the Institutional website	https://www.dalmialionscollege.ac.in/our-best-practices/
Any other relevant information	https://www.dalmialionscollege.ac.in/wp-content/uploads/Virtual-EPL-2k21Best-Practice-of-BMS-1.pdf

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The AASTHA Cell of Prahladrai Dalmia Lions College of Commerce & Economics is a community outreach cell which conducts various welfare activities for society. The CVVD was one such initiative to deal with the current issue during the times of Covid and thus contributing proactively towards the society. Corona Virus Vaccination Drive (CVVD: From 28th June to 15th July, 2021 CVVD (Dose 1) & 27th September10th November, 2021 CVVD-2 (Dose 2) drives were conducted in offline mode. The Corona Virus Vaccination Drive (CVVD) was initiated to ensure that the college reopens to a safe environment for its staff members. 30 participants participated in the same.

On 24th December, 2021 "Art of Giving'' initiative was undertaken and successfully executed by Aastha Cell on the occasion of Christmas and New Year. The Art of Giving campaign was an initiative taken by AASTHA Cell which gave the teachers of our college an opportunity to become the "Secret Santa '' and spread joys to the teachers of and children of the Community Development Center, Malad, a Home for protecting and rehabilitating vulnerable children in despair. A total of 30 Teachers from Degree College & SFC participated for this noble cause.

https://www.dalmialionscollege.ac.in/our-institutional-distinctiveness/

File Description	Documents
Appropriate web in the Institutional website	[View File](#)
Any other relevant information	[View File](#)

7.3.2 - Plan of action for the next academic year

To go for more eco friendly measures and conduct environment audit.

To improve research output with regards to students and teachers – encourage our UG students to take up research writing.

To conduct course on soft skills and time management for students

To conduct seminars and workshops for students to prepare for Competitive Exams

Make Teaching-Learning process more robust.

To introduce Certificate courses for employability and skill enhancement of students

To continue with the best practices in a more robust manner

Carry forth all quality initiatives of the present year with greater impetus