**Prahladrai Dalmia Lions College of Commerce & Economics**

**Sunder Nagar, Malad (West), Mumbai, 400 064**

Dear Student,

We shall be thankful to and appreciate, if you can spare some of your valuable time to fill up this feedback form and give us your valuable suggestions for further improvement of the college. Your valuable inputs will help us to improve. Please deposit the feedback with the Internal Quality Assurance Cell or mail the copy to emelian@dalmialionscollege.ac.in. Thank you.

**ADMINISTRATIVE OFFICE** [tick (√ ) in the relevant cell]

1. Is the college office helpful in administrative matters?

Y e s No

1. Are you able to get your documents in a timely manner?

Y e s No

1. Are your Grievances addressed promptly?

Y e s No

1. Were your difficulties in payment of fees (if any) addressed properly?

Y e s No

1. Are scholarship issues managed to your satisfaction

Y e s No Not applicable

1. Any suggestions for Administrative Office Staff

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**EXAM OFFICE** [tick (√ ) in the relevant cell]

1. Accessible and approachable

 Y e s No

1. Prompt issue of documents/certificates

 Y e s No

1. Timely Grievance redressal

Y e s No

1. Any suggestions

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**SUPPORT STAFF (PEONS)** [tick (√ ) in the relevant cell]

1. Availability in labs

Y e s No

1. Maintenance of facilities

Y e s No

1. Behaviour towards students

Satisfactory Unsatisfactory

1. Any suggestions

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**LIBRARY** [tick (√ ) in the relevant cell]

1. Are the Library Staff co-operative and helpful

Y e s No

1. Any suggestions for Library Staff

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**COMPUTER LAB** [tick (√ ) in the relevant cell]

1. Are the computer lab staff co-operative and helpful

Y e s No

1. Any suggestions for computer lab

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name of the Student: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Year \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Program: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

DI /F- ADMINFDBCK/GEN /00