



CHAHAN VORA & ASSOCIATES

Chartered Accountants

3B-302, Dheeraj Enclave, Behind Carnival Cinema, Thakur Village, Kandivali (E), Mumbai -400 101.

TO WHOM SO EVER IT MAY CONCERN

It is to certify that Miss. Prachi Gandhi D/o Shri Manoj Gandhi is working as employee with us M/s Chahan Vora and Associates Chartered Accountants as Account Assistant from period 1st October 2021 to till date and completed more than 100 hours of employment as per the firm's record.

During her employment Miss. Prachi Gandhi has perused knowledge & experience in fields as follows:

Accounting:

Recording of Purchase and Sales, Payment and Receipt, Journal Voucher and Contra entries.

Taxation:

Income tax Return Working, E-Filing Return, E-Verification, New Assesse Registration on Portal, Tax Deducted at Source (TDS) Return - Form 26Q

Goods and Services Tax (GST):

Recording Invoices on GST Portal, GSTR filing, Reconciliation of Input Tax Credit (ITC)

Reporting:

Preparation of report of Due Diligence, internal report of company.

Overall Miss. Prachi Gandhi performed her duties and responsibilities with attention to details at all time. With her enthusiasm to work, learn and progress, I am certain that she would make a great employee to any enterprise.

Please feel free to contact us if you have specific questions regarding her employment.

FOR,
CHAHAN VORA AND ASSOCIATES
CHARTERED ACCOUNTANTS
CONTACT NO: 9920860003
DATE: 17-02-2022

