

The Minutes of the IQAC Meeting held on Saturday, 8th August, 2015 at 10.00 a.m. in the Conference Room

The meeting of **Internal Quality Assurance Cell (IQAC)** was held on 8th August 2015 at 10 am in Conference Room.

Following members of IQAC were present:

1. Dr. N. N. Pandey, **Principal and Chairman of IQAC**
2. Lion Kanhaiyalal G. Saraf, Hon. **Secretary of Governing Council**
3. Prin. K. Venkatramani, Former Registrar of Mumbai University
4. Prof. Ms. S. A. Mandavawalla, **Coordinator of IQAC**
5. Prof. S. V. Chandratre
6. CA B.K. Patel
7. Dr. S.S. Desai
8. Prof. Madhavi Nigoskar
9. Mr. J.V.Gomes
10. Prof. Sangeeta Choudhary- Professional courses representative
11. Mr. Ashish Singh, Alumni member
12. Mr. Kamal Deep Sran , General Secretary of college

Leave of absence was granted to Lion Sharad Ruia (Chairman, Governing Council) and Ms. Minaxi Kalpady (Principal- Dr. Radha Krishna High School).

Business transacted:

- 1) **Prin. Dr. N. N. Pandey**, Chairman of Internal Quality Assurance Cell (IQAC) welcomed all the members of IQAC.
- 2) The Coordinator **Prof. (Ms.) S.A. Mandavawalla** read out the minutes of previous meeting of IQAC held on Saturday, 25th April 2015, and it was confirmed unanimously by all the members.
- 3) The Coordinator informed the members that in the academic year 2015-16 the feedback from students about the teachers will be collected on line and analysed with the help of our in-house software. The mentors of each class of aided and self finance courses will be leading students for collecting the feedback. She also informed the members that documents required for submission are being prepared by teachers due for promotion. The same will then be validated for further scrutiny.
- 4) Ms. Subhashini Naikar was invited to make presentation on technological up-gradation. She proposed static IP for college server so that load on computer laboratory can be reduced and communication with the stake holders can be improved.
- 5) Ms. Shami Kamble was invited to make presentation of community services project undertaken by Osarveera in academic year 2014-15. She also said that the same will be continued in the academic year 2015-16.

- 6) **Lion Kanhaiyalal G. Saraf, Hon. Secretary of Governing Council** assured on behalf of the management that all financial assistance will be provided for the community project as the commitment towards Institutional Social Responsibility.
- 7) CA B.K. Patel and Mr. Ashish Singh, an alumni member informed the members that a mega event will be organized in second term.
- 8) Principal N.N. Pandey informed the members the two seminars will be organized, one in each term. It was proposed that in the first term, a seminar on business law will be organized. **Lion Kanahiyalal G. Saraf, Hon. Secretary of Governing Council** proposed that second seminar will be conducted on mass media since no seminars have been organized by self financed courses.
- 9) The coordinator Prof. (Ms). S.A. Mandavawalla informed the members that the AQAR 2014-15 is under progress and awaiting the results and financial matters from administrative section. Also the feedback analysis of professional courses for 2014-15 was yet not received.

The meeting ended with vote of thanks to the chair.

Ms S. A. Mandavawalla
IQAC Coordinator

Dr. N. N. Pandey
Principal