

The Minutes of the IQAC Meeting held on Saturday, 31st January, 2015 at 11.50 a.m in the Conference Room

Following members of IQAC were present:

- 1) Dr. N. N. Pandey, **Principal & Chairman of IQAC**
- 2) Lion Sharad Ruia
- 3) Lion K. G. Saraf
- 4) Prin. K.Venkatramani
- 5) Prin. Ms. Meenakshi Kilpady
- 6) Prof. Ms. S. A. Mandavawalla , **Coordinator of IQAC**
- 7) Prof .S. V. Chandratre
- 8) CA D. M. Kadhi
- 9) CA B. K. Patel
- 10) Dr. S.S. Desai
- 11) Prof. Madhavi Nighoskar
- 12) Ms. Sheetal Shah
- 13) Mr. J. V. Gomes
- 14) Mr. Ashish Singh

Business transacted:

1. **Prin. Dr. N. N. Pandey**, Chairman of Internal Quality Assurance Cell (IQAC) welcomed all the members of IQAC.
2. The Coordinator **Prof.(Ms.)S.A.Mandavawalla** read out the minutes of previous meeting of IQAC held on Saturday, 27th September 2014, and it was confirmed unanimously by all the members.
3. **Prof. Shekhar Chandratre**, Vice-Principal gave a report of the NAAC visit and their recommendations. Every recommendation of the NAAC Peer Team was deliberated. Discussions and suggestions were made with respect to:
 - a) **Linkage with Industry**: Prof. Shekhar Chandratre, Vice Principal pointed out that steps towards achieving Academia-Industry linkage have already being taken by involving Officials from Suzlon Ltd, Mahindra & Mahindra in the National

Seminars of our college. Suggestions were made to select industry related project topics and organizing more industrial visits for the benefits of the students.

- b) **Research Activities to be nurtured:** Discussions revolved around encouraging the research based work culture through –
 - i. Motivating teachers to undertake more minor and major research projects funded not only by the University of Mumbai but also by UGC.
 - ii. Initiating formalities for applying to the University for opening a Research Cell in our college.
 - c) **Infrastructure:** The members discussed lack of sufficient space as well as infrastructure for a number of courses running on the campus. Hence emphasis was made on Multi-Purpose use of rooms.
 - d) **Add-On Job- Oriented Course:**As a part of this initiative, a special mention was made about “Student Enrichment & Employment Development” (SEED) Programme that began from the academic year 2014-15 with special focus on Personality Development, Vedic Mathematics, Computer Hardware, etc. The new courses can also be started depending on students’ demand and space availability.
 - e) **ICT in Teaching-Learning:** To facilitate the use of ICT in classrooms, it was stated that 7 laptops were made available to teachers.
 - f) **Students’ Feedback:** IQAC Coordinator informed about the new feedback forms. It was decided that Chairperson through the mentors would collect the feed-back from students and a copy of the summary of the findings of the feedback be sent to IQAC Chairman of the college after a thorough analysis.
4. **Lion Sharad Ruia**, Chairman of the Governing Council spoke about converting our college into a “Community College”.
5. **Lion Kanahaiyalal G. Saraf**, Honorary Secretary of Governing Council reiterated the importance of the same by stating that “ the students are raw materials and they should be converted into finished products by providing them with quality education and equipping them with skills that would help them in fighting the today’s fiercely competitive world.” The tag line of the discussion was “ULTIMATE BENEFICIARY SHOULD BE THE STUDENT”. Setting this as the goal of the institution, the IQAC which is the Mirror of the College was directed to perform its activities with a Student-Centric Approach. Suggestions were given to create systems for bringing about overall development of the institution.

6. **Principal K. Venkatramani**, the advisory member of IQAC made the following suggestions:

Forming sub-groups for maintenance and upgradation of Website, Monitoring the functioning of the Administrative Staff, Activating the Research Cell, Monitoring the Academic Progress, Analyzing the feedback, In-depth information of the UGC Grants etc.

7. The Chairman of IQAC Committee **Prin. Dr. N. N. Pandey** in his concluding remark thanked all the members present for their positive comments and suggestions.

The meeting ended with thanks to the chair.
